एमएमटीसी
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MMTC
LIMITED
भारत सरकार का उपक्रम
A GOVT. OF INDIA ENTERPRISE
touching lives, adding value

MMTC LIMITED : CORPORATE OFFICE : NEW DELHI

PERSONNEL DIVISION (SC-I SECTION)

No. MMTC/P(SCI)/1/2022 **Dated : 10.11.2023**

Office Order No. SCI/179/2023

It has been decided with the approval of Competent Authority to transfer the following officials from Delhi Regional Office to Corporate Office as under:-

S. No	Emp No	Name	Designation
1	944410	MR. NAVNEET KUMAR SHARMA	AGM (Systems)
2	964274	MR. VED PRAKASH YADAV	Chief Manager (F&A)
3	964582	MR. NITYA NAND SINHA	Sr. Manager
4*	964607	MR. PARTHASARATHI GHOSH	Sr. Manager
5	964551	MS. NEHA PAVAN PARIKH	Sr. Manager (F&A)
6	964619	MR. HITESH ATRI	Sr. Manager (F&A)
7	964641	MR. RAJNEESH JAISWAL	Sr. Manager (F&A)
8	964556	MR. INDRA JEET	Sr. Manager (Systems)
9	964687	MR. ALEX PRABAHARAN S	Manager
10	964685	MR. RAHUL JAISWAL	Manager
11*	964708	MR. AJAY KUMAR	Manager (F&A)
12	964737	MS. SWATI BATHEJA	Dy. Manager
13*	964739	MR. ANSHUL KHAIRWA	Dy. Mgr (Systems)
14	942254	MR. BHUPINDER KUMAR	Chief OM (Prog.)
15	946383	MR. SURENDER LAL	MTS-II
16	802026	CHANDRADEO RABIDAS	Operator

All the above officials shall report for duty at Corporate Office positively by 21.11.2023. Officials mentioned at sl. No. 4, 11 & 13 on completion of their deputation and repatriation shall report for duty at CO. All the above officials will look after their existing assignment in addition to any work assigned at CO.

In addition to the above, the following has also been decided:-

1) Unsold inventory of precious metals / semi-precious stones be shifted to Showroom Vault at CO;

2) Security arrangements to be rationalized at DRO consequent upon shifting of precious metals;
3) Space already lying vacant at DRO to be handed over to DSIIDC in an expeditious manner to save costs;
4) Salary, Medical, Administrative and other accounts of DRO and Jaipur shall be handled at CO;
5) Shri Navneet Kumar Sharma, AGM (Systems) In charge, DRO shall handle all the works relating to DRO from Corporate Office; and
6) Administration Division at CO to make necessary arrangements for seating of DRO Officials transferred to CO.

This issues with the approval of Competent Authority.

आनंद जी/S

(A. N. Gaur)
General Manager (P)

To :

1. Individual concerned
2. CMD's Secretariat /PSs to Directors/CVO/Co. Secy.
3. CGM/GMs at CO/ROs
4. DGM (CPF A/cs)/ (CPF/RB)/Sr. Mgr. (SC-II)/Mgr.(AR Cell)/ (A&E)/(Manpower)
5. Secy. General: Fed. of MMTCOA, SC/ST Emp. Welfare Assn., CO/MMTCEU
6. AGM (Systems) – with a request to upload the same on MMTC Intranet and Employee Corner of MMTC website
7. Office Order File
8. Personal file
9. Time Office